



# Workplace Relations Practice Section

## NOTICE OF ANNUAL GENERAL MEETING

Notice is given of the Annual General Meeting of the Workplace Relations Practice Section of the Law Institute of Victoria.

**When:** Tuesday 24 November 2020

**Time:** 1.30pm

**Venue:** Zoom Teleconference

### Ordinary Business

1. To confirm the minutes of the last Annual General Meeting and any general meeting held since that meeting.
2. To receive the Annual Section Report.
3. To declare the result of the election of the Section's Executive Committees for the year 2021.
4. To consider any special (non-ordinary) business properly raised. See note 3 below.

**Signed:** Alexander Laurence

**Dated:** 20 September 2020

### Please note:

1. A member is entitled to appoint another member as his or her proxy by notice given to the Workplace Relations Section Secretary no later than two days before the time appointed for the commencement of the meeting in respect of which the proxy is appointed. A proxy form is **attached**.
2. Section members interested in being a member of the Executive Committee must apply by submitting the completed nomination form to the Workplace Relations Practice Section Secretary by no later than Wednesday 10 November 2020. A nomination form is **attached**.
3. A member, with the support of at least 10 other members, may raise any special business at an annual general meeting by giving written notice of such to the Workplace Relations Practice Section Secretary within seven days of the Notice of the AGM being issued.